

**GOFFSTOWN SCHOOL DISTRICT
GOFFSTOWN SCHOOL BOARD MEETING
Goffstown High School – Library - 27 Wallace Road, Goffstown, NH 03045
Monday, April 3, 2017 – 7:00PM**

School Board Members: Dian McCarthy, Steven Dutton, Reta Chaffee, Dan Cloutier, Ginny McKinnon, Heather Trzepacz, Lorry Cloutier, (Jenelle O'Brien, Kristie Curtis excused absence)

Administration: Brian Balke, Superintendent, Ray Labore, Business Administrator, MaryClaire Barry, Assistant Superintendent, Kate Magrath, Human Resources Director, Gary Girolimon, Technology Director

Superintendent Balke called the meeting to order at 7:00pm.

Nominations for Officers: Superintendent Balke called for Board Chair nominations. Steven Dutton nominated Dian McCarthy for Board Chair. Superintendent Balke called for any other nominations. Dan Cloutier nominated Steven Dutton. Steven declined the nomination. No other nominations were made for Board Chair. Brian stated that he was looking for plurality of the Board. The Board vote was 6-0-0. Superintendent Balke turned the meeting over to Dian McCarthy. Dian opened the floor for Vice Chair nominations. Ginny McKinnon nominated Steven Dutton for Vice Chair. No other nominations were made. The Board vote was 6-0-1 (Steven Dutton abstained).

Approval of the March 20, 2017 Meeting Minutes – Reta Chaffee motioned the approval of the March 20, 2017 meeting minutes, seconded by Heather Trzepacz. Vote: 6-0-1 (Steven Dutton abstained) - Motion Passed.

Correspondence: MVMS NELMS Spotlight Award Press Release and Picture. Abutters Goffstown Planning Board Abutter's letter for Laurier Street property (Bartlett Elem – abutter)

Kathy Sargent Reporting for GHS: The spring sports season begins with home games this Wednesday. Wednesday is SAT day across the state of NH. We have been prepping our juniors with weekly SAT practice sessions. The entire school is supportive of the juniors with off-campus activities for the seniors and various activities for the 9th and 10th graders in the front part of the building. The semi-formal dance was postponed again, due to weather, from this past Saturday to April 15th. We're hoping by then that mother nature will give us a break!

Ginny McKinnon Reporting: Fundraiser participants were out in the community recently. Ginny commented that it was nice to hear from the players themselves that they are thankful for the community support.

Dian McCarthy Reporting Kudos to the GHS and MVMS Destination Imagination teams. The team and coaches did a great job. Sixteen GHS students participated in the All State Music Festival. Dian has had first-hand experience with this event and commended the students for participating. This is a big event and their participation speaks volumes. Hats off to all of you.

Brian Balke Reporting: The New Boston Central School Destination Imagination Team is also moving forward to the next round in Tennessee.

Dan Cloutier Reporting: The Budget Committee unanimously supported the GHS Drainage Project. Dan stated that upon completion of the project it is unlikely the gym will experience further water problems. A letter was sent to Commissioner Edelblut requesting authorization to proceed with the funding of the project.

Reta Chaffee Reporting: The MVMS String Fest was this past weekend and the event was very impressive. Many students from across the state participated.

Public Comment – None

Policy Review Committee Report – Steven Dutton Reporting: 2nd read policy approval will be addressed under Old Business. The next PRC meeting is Monday, April 10th @ 5:30pm @ SAU Central Office.

Planning and Communications – Reta Chaffee Reporting – Volunteer Appreciation Week is the 2nd week of April. The Faculty and Staff Appreciation Breakfast is scheduled for May 1st. The Committee is proposing June 19th as the Board Retreat date which coincides with the last 2016-2017 Goffstown School Board meeting. The Board meeting will be held before the Board Retreat. The meeting is scheduled for 3:30pm. We will contact St. A's to reserve a conference room.

Curriculum and Education Report – Ginny McKinnon Reporting: Joyce Lewis is addressing the Board's recommended revisions to the Career Guidance Plan and will forward the document to Board members for review before the next Board meeting. The Board's approval will be requested. The next C&E meeting is on April 10th @ 7:00pm @ SAU.

Budget Committee Report - Dian McCarthy Reporting: The Budget Committee held a meeting on March 28th. The committee suspended their meeting and attended the GHS Drainage Project Public Hearing. The committee reconvened after the hearing and discussed the GHS Drainage Project. The Committee unanimously supported the project and approved the withdrawal of funds. Dian thanked the Budget Committee for their support. Dian shared that Mike Smith was elected Chair of the Budget Committee.

A&F Committee Meeting Report – Dan Cloutier Reporting: *Dan Cloutier motioned the approval of the April 3, 2017 manifest for \$1,595,656.28, seconded by Heather Trzepacz.* Dan Cloutier reviewed the highlights of the over \$5K expenditures as follows: March 30th Payroll and Payroll Taxes; HealthTrust - 125 Plan Contribution and monthly Premium; New Hampshire Retirement System (NHRS): February Retirement Contributions; TSA Consulting: 403b Contributions; SPED A/P Activity; Crotched Mountain: February Service for 1 student (3/1 conclusion); Safeway Transportation: July 2016 and Feb 2017 OOD Transportation; SERESC: Jan-Feb Speech Services for 1 Student; Spaulding Youth Center: March Services for 1 student. General Expenses: Dead River: fuel for all schools; Eversource: Small meter accounts; Goffstown Truck Center: March Regular Ed Transportation; Performance Food Service: Food Supplies; SAU#19: March Assessment. ***Vote: 7-0-0 – All in Favor – Motion Passed.***

Contract Status – Ray Labore Reporting: Angell & Company, LLC and Plodzick & Sanderson responded to the Independent Audit Services RFP. Angell & Company, LLC was the low bidder. The A&F Committee recommends awarding a 3-year contract to Angell & Company. Angell & Company's proposal was for \$5,500/year fixed price for the next 3 years for conducting a financial and single audit. Matt Angell has not increased his rate since 2014 and he provides excellent service for a very reasonable cost. ***Dan Cloutier motioned to award a 3-year audit contract to Angell & Co. LLC, seconded by Steven Dutton. Vote: 7-0-0 – All in Favor – Motion Passed.***

Proposals are due 4/28/17 for the Driver's Ed and Before and After Elementary School Programs. Discussions are underway with Northeastern Sheet Metal Inc. regarding the Alt Ed space. We no longer bid separately for the milk but engage with the Food Service Buying Group as the volume warrants State of NH purchasing contract pricing. Paper bids will be released mid-May. The District no longer uses #2 Heating Oil. The District is entering into Year 2 of a 3-year contract for Propane at a fixed price of \$1.26 per gallon. The District is entering into Year 2 of a 3-year contract for electricity at a fixed price for \$.078/per kWh.

The 2017 MS-22 Report of Appropriations Actually Voted document will be signed by Board members upon conclusion of the public meeting.

Superintendent Report: NH FBLA SLC Awards: The GHS FBLA team placed 2nd for the Most Outstanding Chapter and 1st for the 2017 State Chairperson Award. They were awarded the Gold Seal Award for completing all state projects and placed 1st for the FBLA Week Promotion Award. They placed 3rd for the FBLA Week Competition and for the Business Award. The team won the FBLA Who's Who in NH Award and Allie Lavallee won the Honor Chapter Award. The team won 2nd place for the Chapter Scrapbook and 2nd place for the Local Chapter Exhibit. Jenny Quigley placed 4th for Advertising, Parker Brougham placed 2nd for Marketing (SNHU Scholarship), Will Robbins placed 4th for Public Speaking I and Julianna Trost was named NH State Officer. Brian reminded the Board that the SAU#19 School Board meeting is Tuesday, April 11th @ 7:00pm @ GHS – Library. Brian attended the

Southern NH Planning Commission meeting. The group discussed the needs assessment of accessibility of the community for all residents. Brian represented the School District and Dian McCarthy represented Crispin's House.

Committee Assignments: This item was tabled for review and discussion at the April 17th meeting.

GHS Drainage Project Hearing Review – Brian Balke – Ray Labore Reporting: Brian Balke commented that it was nice to see the community participation at the public hearing. Commissioner Edelblut is in receipt of our request to approve and authorize the withdrawal and utilization of \$505,603.00 from the District's 2.5% Contingency Fund for the GHS Drainage Project. The Commissioner also received the March 28, 2017 GHS Drainage Hearing minutes and the recommendation letter from the Goffstown Municipal Budget Committee Chair.

Snow Day Discussion – Brian Balke Reporting: The process of evaluating options to make up snow days began in early February. Brian explained that 55 extended school days are needed in order to make up the 5 missed days however there is insufficient time to prepare for the extended days. On March 20th, the School Board specifically motioned at their Board meeting, to move forward with 4 make up days. This information was brought back to the GEA. The GEA counter offered with 3 make-up days, 2 days waived and no requirement to make-up the cancelled Teacher Workshop Day. Brian informed the GEA that he was not in favor of waiving the 2 school days and that the Board's motion was specific to making up 4 days. Brian stated that high school graduation will move forward as planned however other options/venues are being discussed for the MVMS Promotional Exercise. Principal Hastings suggested holding team promotions and is confident that the students will embrace this option. Special events will be planned for the 8th grade teams during the day with families participating in the evening events. This model would eliminate parking and accommodation issues. As of this date, the last day of school is Friday, June 23rd. If we move forward with 3 make-up days, the last day of school would be June 20th. In order to make up 3 days, we would need to begin the extended day process the first week of May allowing for sufficient time to communicate with the parents. Brian is aware that the extended day is disruptive to families, students, staff and faculty. The GEA shared that union members are split 50/50 (half wanting to make up the days and other half wanting full days at the end of the year). Dan Cloutier is in favor of making up the 5 days at the end of the current school year. Board members agreed that the New Boston School Board should be included in the conversation before making a decision. Brian shared that the New Boston School Board supported the 5 and 4 day make up option and is hopeful that they would also support the 3-day option. The New Boston Board is not scheduled to meet until after the April 11th SAU Board meeting however Brian is hopeful that an agreement by both boards can be reached at the SAU Board meeting so that we can move forward. Steven Dutton commented that the delays are problematic and add to the amount of disruption. *Dan Cloutier motioned that the Board approve the make-up of 3 school days, contingent upon the approval of making up 3 snow days by the New Boston School Board, seconded by Heather Trzepacz. Vote: 7-0-0 – All in Favor – Motion Passed.* Brian will reach out to the New Boston Chair tomorrow.

Policy AD - Philosophy of the Goffstown School District – The Committee recommended the removal of the policy wording except for the last paragraph. The paragraph contains one sentence which was revised as suggested by the Board. The sentence will read as follows, "...to review the statement annually and revise as necessary". *Steven Dutton motioned to approve Policy AD as revised, seconded by Lorry Cloutier. Vote: 7-0-0 – All in Favor – Motion Passed.*

Policy ADA – School District Plans and Objectives – The Committee recommended striking this policy in its entirety as the goals and objectives are listed in the school handbooks. *Steven Dutton motioned to approve striking Policy ADA, seconded by Ginny McKinnon. Vote: 7-0-0 – All in Favor – Motion Passed.*

AEB – Recognition of Accomplishment – The committee revised the policy language to be more general. The means of recognition will be within the Board's discretion when recognizing citizens, students, staff and Board members within the District. *Steven Dutton motioned to approve Policy AEB as recommended by the Committee, seconded by Lorry Cloutier. Vote: 7-0-0 – All in Favor – Motion Passed.*

Policy BCA – Ethics Policy Statement – The policy will be circulated to all Board members for signature.

Residence Request (will be discussed in non-public session).

SCHOOL STAFFING:

Notification: Informational only

Observers (April 14th through April 17th):

Anne Perrella (NHTI) GHS..... Kevin Farley
Diane Roblee (NHTI)..... GHS..... Kevin Farley

Observers (February through May):

Jennifer Nice (St. Anselm)..... Bartlett..... S Rines
Ashley Brand (St. Anselm)..... Bartlett..... B Audley
Katie McGillivray (St. Anselm)..... Bartlett..... K Pelchat

Observers (September through December):

Abigail Mark (St. Anselm)..... Bartlett..... B McNamee
Caly Farina (St. Anselm)..... Bartlett..... K Pelchat
Stephanie Conti (St. Anselm)..... Bartlett..... S Rines
Caitlin D’Amato (St. Anselm)..... Bartlett..... C. Johnston
Cara Onyski (St. Anselm)..... Bartlett..... M. Cosentino

Track Change (Effective September 2017) – Informational only

Amanda Murchison GHS..... M to M+15

Approval(s):

Co-Curricular Sports:

Nathan Knoetig GHS..... Baseball –Varsity Volunteer
Ryan Fitzpatrick (n)..... GHS..... Tennis (Boys)
Peter Hall (n)..... GHS..... Tennis (Boys) Volunteer
Laura Raymond (n)..... GHS..... Volleyball – JV Volunteer
Peter Bartlett GHS..... Softball – Varsity Volunteer
Sean Colligan..... MVMS..... Girls Track Head Coach

Ginny McKinnon motioned to approve the Co-Curricular Sports nominations as listed, seconded by Reta Chaffee. Vote: 7-0-0 – All in Favor – Motion Passed.

Teacher Nomination (2017-2018):

Svea Schreiner..... GHS..... English

Reta Chaffee motioned to accept the teacher nomination of Svea Schreiner, seconded by Ginny McKinnon. Vote: 7-0-0 – All in Favor – Motion Passed.

Teacher Resignation (Effective 6/30/17):

Donna McCarron..... MVMS..... Speech

Ginny McKinnon motioned to accept the resignation of Donna McCarron, seconded by Heather Trzepacz. Vote: 7-0-0 – All in Favor – Motion Passed.

All remaining nominations will be discussed in Non-Public Session

Administrator Nominations (2017-2018):

Kathy Stoyle..... Glen Lake..... Principal
Gerri St. Gelais..... Bartlett..... Principal
Lisa Johnson..... Maple Avenue..... Assistant Principal/Sp. Ed. Facilitator
Suzanne Pyszka..... Maple Avenue..... Principal
Nicole Doherty..... MVMS..... Curriculum Coordinator
Melissa Gray..... MVMS..... Special Education Facilitator
Wendy Hastings..... MVMS..... Principal
Joseph Lane..... MVMS..... Assistant Principal
Michael McMurray..... MVMS..... Dean of Students
Kevin Farley..... GHS..... Curriculum Coordinator

Steve Fountain.....	GHS.....	Athletics Director
Linda Hatchett.....	GHS.....	Special Education Facilitator
Todd Lavallee.....	GHS.....	Dean of Students
Joyce Lewis.....	GHS.....	Guidance Director
Frank McBride.....	GHS.....	Principal
Kim McCann.....	GHS.....	Assistant Principal
William Ryan.....	GHS.....	Director of Adult Education
Megan Bizzarro.....	District.....	Food Services Director

SSS Nominations (2017-2018):

Keith Detjen.....	GHS.....	ISS Program Instructor
Jeffrey Magdziasz.....	MVMS.....	ISS Program Instructor
Robert DiGregorio.....	GHS.....	Educational Interpreter
Joan Greenan.....	GHS.....	Tutor
Carol Smith.....	GHS.....	Career Resource Specialist

Technology Nominations (2017-2018):

Stephen Bourget.....	GHS.....	Technology Technician II
Michael Engelsen.....	GHS.....	Network Support Technician
Michael Pica.....	Maple/Bartlett.....	Technology Technician I
Nicholas Smith.....	MVMS.....	Technology Technician I
Betsy Myrdek.....	GHS.....	Database Technician/Manager
Haley Loiseau.....	MVMS.....	Technology Integrator

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING: Brian brought forward a parent request to enroll her 5-year old child in 1st grade. Per the school district’s policy JEB – JEB-R, early admission requests are due no later than March 15th prior to the school year in question. The parent missed the deadline and is aware that the request would be taken to the Board for consideration. The Board discussed the request, referenced the school district policy and determined that the policy should be followed. Brian stated that this is not a request that he would support.

NON-PUBLIC SESSION RSA 91-A:3II (a)(c) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.*

Dan Cloutier motioned to enter into non-public session at 8:09pm pursuant to RSA 91-A:3II(c) seconded by - Heather Trzepacz. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor – Motion Passed

Dan Cloutier motioned to leave non-public session at 8:25pm seconded by Heather Trzepacz. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor – Motion Passed.

Dan Cloutier motioned to seal the non-public minutes pursuant to FERPA Laws, seconded by Heather Trzepacz. Vote: 7-0-0 – All in Favor – Motion Passed.

Steven Dutton Motioned to affirm the vote taken in non-public session, seconded by Ginny McKinnon. Vote: 7-0-0 – All in Favor – Motion Passed.

Dan Cloutier motioned to enter non-public session at 8:26 pm pursuant to RSA 91-A:3II(a), seconded by Steven Dutton. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor – Motion Passed

Dan Cloutier motioned to leave non-public session at 9:35pm seconded by Heather Trzepacz. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor – Motion Passed.

Dan Cloutier motioned to seal the non-public minutes pursuant to personnel laws, seconded by Steven Dutton. Vote: 7-0-0 – All in Favor – Motion Passed

Dan Cloutier motioned to affirm the vote taken in non-public session regarding the 2017-2018 salary schedule, seconded by Ginny McKinnon. Vote: 7-0-0 – All in Favor - Motion Passed.

Lorry Cloutier motioned to accept the nominations as presented, seconded by Reta Chaffee. Vote: 7-0-0 – All in Favor – Motion Passed.

Lorry Cloutier motioned to adjourn the meeting at 9:40pm, seconded by Dan Cloutier. Vote: 7-0-0 – All in Favor – Motion Passed.

Respectfully submitted by,

Denise F. Morin
Recording Secretary