

GOFFSTOWN SCHOOL DISTRICT
GOFFSTOWN SCHOOL BOARD MEETING
Goffstown High School – Library - 27 Wallace Road, Goffstown, NH 03045
Monday, December 4, 2017

School Board Members: Dian McCarthy, Steven Dutton, Reta Chaffee, Ginny McKinnon, Heather Trzepacz, Dan Cloutier, Lorry Cloutier, Jenelle O'Brien (Kristie Curtis excused absence)

Administration: Brian Balke, Superintendent, MC Barry, Assistant Superintendent

Dian McCarthy called the meeting to order at 7:00pm.

Approval of the November 20, 2017 School Board Meeting Minutes – Reta Chaffee motioned the approval of the November 20, 2017 meeting minutes as presented, seconded by Heather Trzepacz. Vote: 6-0-1 (Jenelle O'Brien abstained) - Motion Passed.

Lorry Cloutier returned to the table.

Correspondence Folder: MVMS Gym Floor Pictures; Picture and Press Release of Senator Lou D'Allessandro's annual visit to the Goffstown Schools.

Good News/Commendation: Jac St. Jean – Student Representative Reporting: -Winter Athletics kicking off; Canned Food Drive starts next week; Fundraisers for Ashely Lynch (alumni) coming up

Kathy Sargent, Teacher Representative Reporting: The Model Congress Conference went well this past weekend with 25% of our group bringing home awards: Liam Morrissey received Honorable Mention in his committee and Sophia Harkins received Best Legislation in her committee. The Children's Nutcracker was on Friday and Saturday in the theater. Although I was not able to attend, I have only heard wonderful things about the performances.

Dian McCarthy Reporting: Dian reported that the Nutcracker Performance as fantastic.

Brian Reporting: Brian shared that we have an incredible group of advisors and our staff do a wonderful job – GHS has a remarkable performing Arts Department.

Public Comment: None

Policy Review Committee Report – Steven Dutton Reporting: The committee will be meeting Monday, December 11th @ 5:30pm @ SAU Central Office.

Planning and Communications Report – Reta Chaffee Reporting: The committee discussed the Dream Keeper and Cornerstone nomination applications and will share their recommendation to the Board later this evening in Non-Public session.

Curriculum and Education Report – Ginny McKinnon Reporting: The committee will be meeting Monday, December 11th @ 7:00pm @ SAU Central Office.

Budget Committee Report – Dian McCarthy Reporting: The Goffstown Public Budget Hearing date is January 9th (January 10th snow date) and the Town deliberative session is February 6th (February 8th snow date). GHS requested a new full time SAP position (SAP handle at risk students). During the budget

process, the position was brought down to a ½ time position and presented to the Budget Committee as such. The Committee requested the school district bring back a request for a fully funded full time SAP position. Dian appreciated the Budget Committee's offer to increase that position to full-time. The Budget Committee anticipate wrapping things up tomorrow night. There have been no cuts made to our budget by the Committee.

A&F Committee Meeting Report – Dan Cloutier Reporting: The committee conducted a full invoice review this evening. *Dan Cloutier motioned to approve the November 20, 2017 Manifest in the amount of \$1,216,208.06, seconded by Heather Trzepacz.* **Major Items:** Payroll/Taxes/Benefits: 11/22/17 Payroll and Payroll Taxes; HealthTrust – FSA Deposits, FSA Admin. Fees; TSA Consulting; 403B Contributions; **AP Activity: SPED:** Boothby Therapy Service: Speech, Vision Therapy and OT 09/01-11/6; Durham School Services: Student Transportation; Spaulding Youth Center: Oct Services One Student; **General Expenses:** Performance Food Service: Food supplies; Dead River Company: Propane for Glen, GHS, MVMS and Maple; Eversource: GHS, Maple, MVMS, Bartlett; Goffstown Truck Center – Regular Ed installment and Misc. Student Trips; Granite State Plumbing: GHS & Maple AC Units, GHS Circulator; Property Innovation: MVMS, Glen Lake & Bartlett parking Lots; Saint Anselm College: Athletics Ice Rental. **Vote: 8-0-0 - All in Favor - Motion Passed.**

Superintendent Report – Brian Balke Reporting: Upcoming Events: The Cohort Graduation is Tuesday, December 12th @ SNHU. There are 30 graduates who will be receiving their diplomas and we anticipate approximately 200 people in attendance which will include friends, family and adjunct faculty. Congratulations to all. Kathy Sargent thanked the school district for their support. We had an issue with the MVMS Fire Suppression system over the weekend. Goffstown Fire Department identified a leak in our dry system which resulted in loss of pressure and release of water coming into the building. Thank you to the Goffstown Fire Department and Superior Fire Protection for their quick action. Many people jumped into action over the weekend to ensure that school would open on Monday. Building walkthroughs are being conducted throughout the district to insure that other equipment is not compromised due to age. New legislation was introduced this past summer that will allow New Hampshire 11th and 12th grade students to take up to two concurrent or dual enrollment STEM or designated STEM related courses each academic year free of charge. This legislation requires school boards from each school district to develop and adopt a policy permitting 11th and 12th grade students who reside in the district, to participate in the dual and concurrent enrollment program. This policy should be implemented no later than July 1, 2018.

Draft 2018-2019 School District Calendar Discussion – Brian stated that for the past 5 years school has been in session on Columbus Day with no negative impact. Reta Chaffee stated that there are more businesses that are open on Columbus Day than MLK Day. Brian stated that we have to submit a calendar to the State in either hours or days. Brian explained that an hours-based calendar gives more flexibility and the school year will still be 180 days. Dan Cloutier stated that the contracts state days and not hours. Board members also discussed the 3 upcoming election days in 2018-2019 which is causing a challenge as schools will be closed on those days. A color-coded calendar is being created for 2018-2019 which will make it easier to identify holidays, vacations, etc. Wendy Lambert, chairperson of the New Boston School Board was in attendance and shared that the New Boston School Board were 2 school board members that were in favor of not holding school on Columbus Day and 2 for holding school and 1 board member who was indifferent. Wendy Lambert commented that New Boston is trying to do what is right and we are trying to figure it out and please everyone which we can't. Dian McCarthy suggested that the Board move the calendar forward based on what we know, with the idea that if New Boston had a strong objection to it, we would be open to changing it. Steven suggested that perhaps the next school year would be a better time to discuss Columbus Day as a holiday but continues to be in favor of holding school on Columbus Day in 2018-2019. Dan Cloutier reminded everyone that anytime you talk holidays, there is something on the back

end. The question is, do you want the last day of school to be the 17th, 18th or 19th? Board members were in agreement to hold school on Columbus Day, MLK Day. ***Dan Cloutier motioned to move the 2018-2019 school district calendar forward pending feedback from the New Boston School Board, seconded by Steven Dutton. Vote: 8-0-0.*** The 2018-2019 calendars will be an agenda item on the December 13th SAU Board Meeting agenda.

MVMS Safety Grant Project: Brian Balke reported that the state's Public Infrastructure Fund has grown to \$19 million. The fund is available for addressing life saving issues such as sprinkler systems and general safety needs. The school district has already addressed a number of these safety issues such as the purchase of new cameras and security tech pieces and would like to address the MVMS road-widening situation. At its last meeting, the Board requested a breakdown of the project costs. Stantec has provided an extensive costing sheet for the MVMS Conceptual Road Widening project and their numbers look good. The total project cost is \$639,171 - the breakdown is as follows: road widening \$374,179; sidewalk repairs \$14,938 and the bus turnaround \$66K. We were originally told that there was no match anticipated for these funds. Follow-up information stated that there was a 40% anticipated match however, most recently, we were informed that there is an 80/20 match – 80% coming from the State. Brian recommends going forward with the entire project especially in light of the 80% match. The state will continue to fund safety projects until the money is gone. The next step is to freeze the lines so that we would have the money available. Gary has put together a number of projects and it is important to note that there is no cap. ***Ginny McKinnon motioned to send in the grant for the Mountain View Middle School Conceptual Road Widening project as recommended for a total \$639,171 with a 20% match, seconded by Reta Chaffee. Vote: 8-0-0 - All in Favor – Motion Passed***

Wonders Presentation: Grades Pre K/K/1 - Brenda White Presenting: For the past 6 years, we have been using Reading Street as a core program. Being knowledgeable with this program, Brenda found that it was much easier to evaluate other CORE programs with a critical eye as she was aware of what works and what doesn't. The "right" core program offers assured learning experiences for all students. Wonders has a preschool component that feeds into the kindergarten program. By first grade the children attending preschool and kindergarten at Glen Lake have had two years of amazing literacy instruction. First grade teachers report that children who attend Glen Lake are so much more prepared for first grade. Brenda looked for the following when evaluating the program: ***First and most importantly*** - Are the materials fun and engaging? Are concepts and skills presented in a sequential, understandable fashion and revisited often for practice? Do they match with common core standards? Is there an online component for presenting materials and practicing skills? Do the concepts connect with science and social studies? In a 21/2-hour program we need to integrate as much as possible! Does it differentiate to ensure all children are taught at their current level? Does it offer support for struggling learners? The Wonders Program offers bright and colorful illustrations in student readers, work booklets, center cards and more. There are retelling story cards, vocabulary cards to introduce vocabulary, alphabet cards, center cards. It is a bright and engaging program. ***Integration:*** The Wonders Program offers connection to science and social studies throughout the entire program. "Essential Questions" promote higher-level thinking, connects science and social studies to literacy. Examples: (Week 3 Unit 2 we read "From Caterpillar to Butterfly" and the "Essential Question" is What kind of bugs do you know about?" (Science connection). Unit 10 Social Studies explores how people can help save the environment. One of my Favorite Parts: The "Big Books" are perfectly sized so I can actually turn the pages and monitor the group! ***Does it differentiate?*** Yes, not only does Wonders have varied levels of reading material, (color coded books... Approaching, On, Beyond, English Language Learners, etc.) the program also offers teachers and special educators an intervention component for our struggling students (intervention kits). The teacher manuals are user friendly and everything has an online component including presenting information to the students which they love!

Wonders Presentation to School Board - Grades 5/6 - Leslie Brigagliano Presenting

Rigor/Stamina	Differentiated	Instructional Materials
<ul style="list-style-type: none"> • Complex texts • Varied genres • Deeper connections • Science and Social Studies included • Progression of writing-skill building across of genres- informative, persuasive, and narrative • Performance Tasks 	<ul style="list-style-type: none"> • Leveled Readers • Leveled spelling lists • Interesting and engaging text for struggling and advanced readers • Diverse 	<ul style="list-style-type: none"> • Purposeful return to novels. • Leveled readers, trade books, literature anthology, close reading companion • Writing curriculum included • Science and Social Studies included • Technology component • Performance Tasks • Diverse
Handwriting	Rubrics	Parent Component
<ul style="list-style-type: none"> • Scripts for teachers • Manuscript • Cursive • Practice sheets 	<ul style="list-style-type: none"> • Student friendly • Premade with ability to revise and modify 	<ul style="list-style-type: none"> • Premade parent letter with ability to revise and modify

- In the 5th grade levels we are looking for a program that has more depth, and rigor with a slower pace.
- *Wonders* provides valuable close reading materials and strong instructional resources.
- From the first look at *Wonders*, the program will help build stamina. The purposeful return to reading novels will help our students build that stamina. The complexity of the text will increase during the year.
- Writing with varied genres: narrative, persuasive, and informative are included.
- The instructional materials are varied. From the trade books to leveled readers and the literature anthology to the close reading companion, the students will engage with literacy in various ways.
- *Wonders* provides strong writing curriculum. From the student discussions with reading and then writing about what they read, students will have deeper connections.
- The print and digital resources are student centered.
- With any good reading program there needs to be flexibility - diverse reading materials for our diverse student body. *Wonders* has leveled readers for teachers to easily differentiate. *Wonders* also has a connection to science and social studies. Students will read about the Montgomery Bus Boycott, Life in Ancient South America and Egypt, Benjamin Franklin, Economics, Volcanoes, the water cycle- just to name a few
- With older students we are looking for materials to motivate struggling readers and for advanced readers.
- Performance tasks
- Scripted handwriting lessons are included
- Parent component is already included for strong communication.

Brian thanked Leslie and Brenda and commented that they are very talented and exceptional teachers. MaryClaire stated that the Wonder Program will save the district approximately \$18K including shipping costs and once purchased, the program and materials belong to the district. We have the opportunity to place this program in 19 classrooms as part of a pilot program which is scheduled for January 10th. The cost is \$216,447.19. Of that amount, there is \$10K of Professional Development Title IIA Grant money

available and \$15.3K in shipping the product. The program including the pilot is \$191,154.81 and we will receive an estimated total of \$221,725.14 in free materials. Funds have been appropriated and we have \$300K budgeted. Brian stated that New Boston Central School has been using this program for 6 years and the teachers love it. ***Ginny McKinnon motioned to approve the recommendation of the Wonders ELA Program at the amount of \$216, 447.19 which will come out of this present year budget and some will be grant funded and this will be implemented September 2018, seconded by Jenelle O'Brien. Vote 8-0-0 – All in Favor – Motion Passed***

NECAP – MaryClaire Barry Reporting: The NECAP Assessment results are in. Brian stated that there is significant work to be done in Science. An MVMS science program revision has been budgeted for in next year's budget. Any funds remaining from the ELA Program would be dedicated to the MVMS science program and the estimated amount of the program is estimated at \$95K. Assessment statistics were reviewed. Grade 11 results were very good and there is some great instruction happening. Kudos to Mr. Farley and the science teachers. Brian commented that it is getting increasingly difficult to find math, science and foreign language teachers.

SAT Data Review – MaryClaire Barry Reporting: MaryClaire provided a brief overview of the SAT data that was received from the Department of Education. The data was received when all of the Smarter Balanced results were released. The data indicates that our students are performing above the state level. Brian Balke commented that SAT scores in the State of NH are among the highest in the country.

Draft Warrant – The Board will review the draft warrant information at the next board meeting.

Goffstown High School field trip request for the LEAD Conference in Washington, DC on January 25-28. The Board's approval is requested. ***Ginny McKinnon motioned to allow the students to attend the LEAD Conference in Washington, DC on January 25-28 seconded by Jenelle O'Brien. Vote: 8-0-0 – All in Favor – Motion Passed.***

Goffstown High School field trip request to JFK Library on May 23, 2018. This is a repeat trip. Board members had no objection to the students going to the JFK Library and wished the students a great time.

STAFFING

Notifications:

Track Change (Effective 2/1/18):

Sara Matatall MVMS..... B to B+15

Leave of Absence (Mid-January to early April):

Amelia Talbot..... Maple Avenue..... Elementary Classroom

Long Term Substitute (Mid-January to early April):

Rachel Boynton..... Maple Avenue..... Elementary Classroom (AT)

Other: None

Approvals:

Co-Curricular Sports Nominations (2017-2018):

Deborah Baiano (n) MVMS..... Basketball - (Girls) - BTEAM

Renaud Pelletier (n)..... MVMS..... Basketball - (Boys) - BTEAM

Reta Chaffee motioned the accept of the MVMS co-curricular sports nominations as presented, seconded by Heather Trzepacz. Vote: 8-0-0 – All in Favor - Motion Passed.

NON-PUBLIC SESSION RSA 91-A:3II(c)(d) (c)*Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. (d)Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

Steven Dutton motioned to enter non-public session at 8:45 pm pursuant to RSA 91-A:3II(c) seconded by Heather Trzepacz. The Chair took an individual voice poll. Vote: 8-0-0 – All in Favor – Motion Passed

Dan Cloutier motioned to leave non-public session at 9:47pm pursuant to RSA 91-A:3II(c) seconded by seconded by Reta Chaffee. The Chair took an individual voice poll. Vote: 8-0-0 All in Favor –Motion Passed

Dan Cloutier motioned to seal the non-public minutes infinitum pursuant to NH Personnel Laws, seconded by Lorry Cloutier. Vote: 8-0-0 – All in Favor – Motion Passed.

Dan Cloutier motioned to enter into non-public session at 9:48pm pursuant to RSA 91-A:3II(c), seconded by Heather Trzepacz. The Chair took an individual voice poll. Vote: 8-0-0 – All in Favor – Motion Passed

Dan Cloutier motioned to leave non-public session at 10:05pm pursuant to RSA 91-A:3II(c), seconded by Reta Chaffee. The Chair took an individual voice poll. Vote: 8-0-0 – All in Favor – Motion Passed

Dan Cloutier motioned to seal the non-public minutes until after Deliberative Session, seconded by Heather Trzepacz. Vote: 8-0-0 – All in Favor – Motion Passed

Steven Dutton motioned to enter non-public session at 10:06pm pursuant to RSA 91-A:3II(d) seconded by Heather Trzepacz. The Chair took an individual voice poll. Vote: 8-0-0 – All in Favor – Motion Passed

Dan Cloutier motioned to leave non-public session at 10:16pm pursuant to RSA 91-A:3II(d), seconded by Heather Trzepacz. The Chair took an individual voice poll. Vote: 8-0-0 All in Favor –Motion Passed

Dan Cloutier motioned to seal the non-public minutes until the matter is resolved, seconded by Steven Dutton. Vote: 8-0-0 – All in Favor – Motion Passed.

Lorry Cloutier motioned to adjourn the meeting at 10:18pm, seconded by Heather Trzepacz. Vote: 8-0-0 – All in Favor – Motion Passed.

Respectfully submitted by,

Denise F. Morin
Recording Secretary